

Informational Presentation to ITAC



Our Mission

The mission of the Arizona Department of Education is to serve Arizona's education community, ensuring every child has access to an excellent education.

Arizona Superintendent of Public Instruction
Kathy Hoffman

Project Name

ED19002 - AELAS School Finance Payment Systems

April 15, 2020

Status Through: March 27, 2020

Agenda for School Finance Payment System (SFPS)

- Program Summary
- ITAC Update
- Program Snapshot
- Program Timeline/Roadmap
- Program Accomplishments
- Program Structure
- Program Responsibilities
- SFPS Documentation Review and Approval Committee Members
- Current Financial Position

Program Summary

Program Health

Overall



Current Main Focus of the Program

To modernize phase 1, known as “Charter Schools Payment Software,” of a three-phased project that supports \$6B in state aid payments.

Current Snapshot: What Is Phase 1 of CHAR?

- CHAR is the system that disperses roughly \$1 billion in state aid to charter schools
- In the process of gathering requirements and designing the software for CHAR
- The necessary resources that are required to address our current milestone have been onboarded
 - New team members and resources from completed internal projects have been allocated to this project
 - Onboarded business analysts (BAs) with financial backgrounds for requirement gathering
 - Quality assurance personnel (QAs) and an architect were onboarded to begin the project

ITAC Update: Conditions and Status

From the initial ITAC approval on January 15, ITAC required the following bulleted conditions be met:

- The Department of Education shall provide informational updates regarding project progress and expenditures on a quarterly basis to ITAC; unless otherwise requested by ADOA-ASET.
- ✓ **ADE is in daily contact with ADOA-ASET and is on hand today to present its mandated quarterly update.**
- Prior to beginning development, the Department of Education must work with the Department of Administration and establish a committee, to include an independent third party, for the purpose of performing business and system documentation review and approval.
- ✓ **The SFPS Documentation Review and Approval Committee has been established consisting of school finance system experts from districts and charters throughout the state, two technology experts from ADOA-ASET, as well as an option for other subject matter experts to attend and contribute. The Committee Charter, as well as the documentation that the committee will be reviewing and approving, has been voted on and approved by the committee.**

Program Snapshot

Program Health

Overall



Next Steps

- Complete gathering requirements to design the application
 - Ensure that the common components between APOR and CHAR are defined for development
- Design and develop the scalable framework in order to support the payment streams
- Define frameworks around the features (Ex. epics, etc.)
- Drill down into the detailed aspects of the requirements (45% complete)
- Develop accelerated project plan for APOR and AFR/Budget

Current Concerns

- Took longer than expected to finalize the approval committee, as well as the documentation that the committee will be approving
- Current Coronavirus pandemic places the project at risk for onboarding resources, planning and connecting with team members

Project Timeline – Phase 1



FUTURE DEVELOPMENT YEARS 2 & 3 (EXPEDITED TIMELINE PENDING PROJECT REQUIREMENTS)

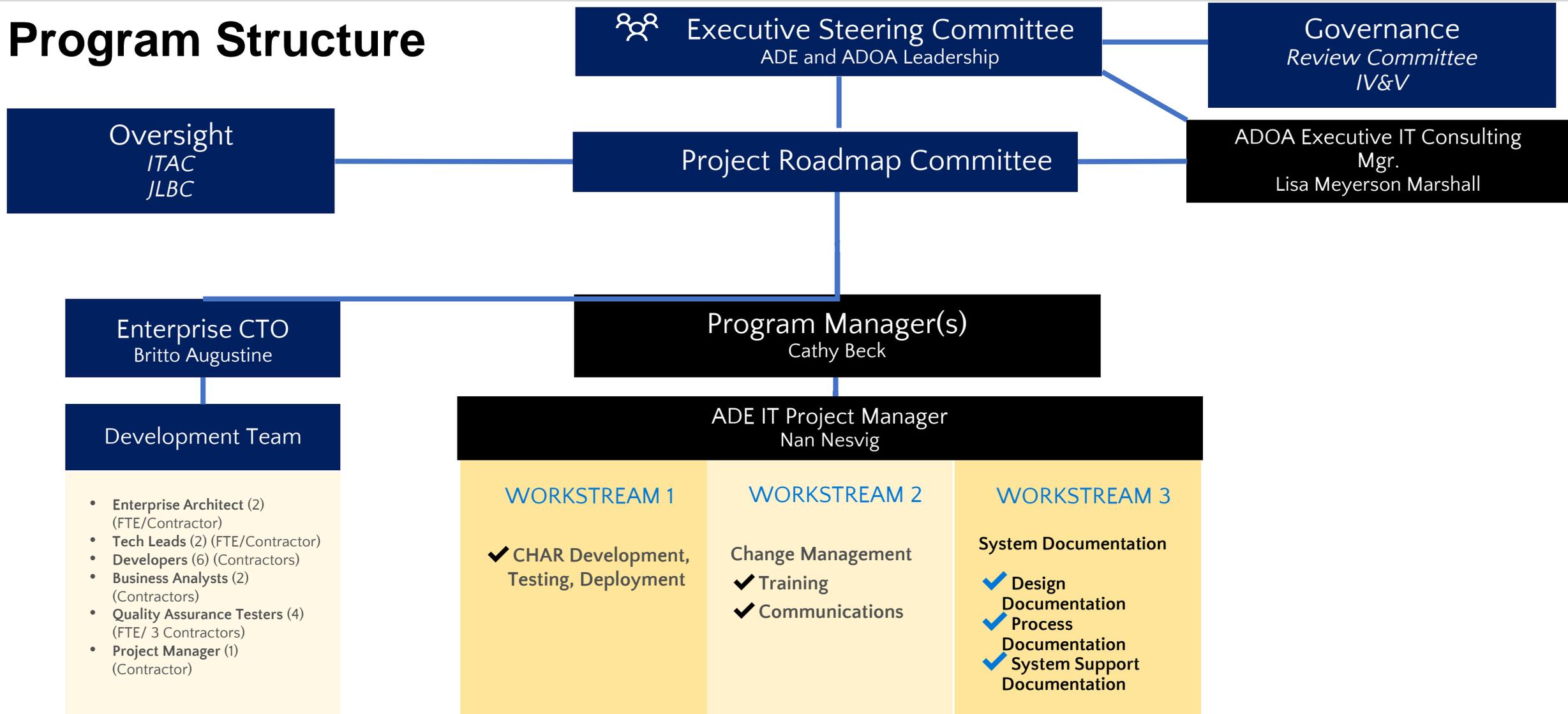
APOR DEVELOPMENT: Current Estimated Start Date 01/10/2021

AFR/BUDGET: Current Estimated Start Date 06/27/2022

Program Accomplishments

- Our IV&V vendor, Info-Tech, completed its first quarter meetings and the quarterly report is in progress
- SFPS Documentation Review and Approval Committee was chosen, the committee charter was completed and the first meeting convened on March 26
- The committee approved the charter and the list of documentation that will be presented for their approval
- The CHAR Payment Project Design milestone was completed on March 26
- A project communication plan has been created and is currently being routed for approval across stakeholders
- CHAR configuration .NET Core upgrade to establish the framework - including both development analysis and upgrading for developing the CHAR system - is in progress and on schedule
- CHAR and APOR payment project requirements and design sessions are in progress as well as providing the groundwork for defining an accelerated project plan for phases 2 and 3 (APOR and AFR/Budget)

Program Structure



Program Responsibilities

ADE

1. Project Management
2. Architectural Design
3. Development
4. Testing
5. Deployment
6. Training
7. Adoption

Shared

1. Project Management & Oversight
2. Business – Design, Process & System Support
3. Documentation Review & Approval Committee

Vendor/Contract

1. IV&V
2. Knowledge Services –Professional Contractor Services

SFPS Documentation Review and Approval Committee Members

Dr. Chuck Essigs (Chairman) – Director of Government Relations, AASBO

Ken Hicks (Vice Chairman) – Chief Financial Officer, Dysart Unified School District

Jeremey Calles – Chief Financial Officer, Tolleson Unified School District

Norman Purdy – Director of Student Data and Outreach, Vail Unified School District

Dale Ponder – Chief of Finance and Operations, Crane Elementary School District

Dan Bigler – Director of Finance, Paradise Schools

Sean Rickert – Superintendent, Pima Unified School District

Scott Thompson – Assistant Superintendent for Business and Support Services, Mesa Public Schools

Anny Ulrey – ADOA, ASET member

Sangeetha Sivakumar – ADOA, ASET member

Third-Party Reviewer: Omran Sheikh, Info-Tech

Current Financial Position

State Funding

	Appropriated	Favorably Reviewed	DOA Transferred
Total FY20 Appropriated	\$ 3,000,000	\$ 3,000,000	\$ 301,000
Total APF	\$ 3,000,000	\$ 3,000,000	\$ 301,000

General Fund

Fiscal Year	Appropriated	Planned
FY20	\$ -	\$ -
Total General Fund	\$ -	\$ -
Total of All State Funding		\$ -

Federal Funding

	Appropriated	Approved to Spend	Available to Spend
	\$ -	\$ -	\$ -

Actuals

	APF Spent	Federal Spent
FY20 Hardware	\$ -	\$ -
FY20 License & Maintenance Fees	\$ -	\$ -
FY20 Professional Services & Outside Services as of 03/22/2020	\$ 68,138	\$ -
FY20 Personal Services as of 3/06/2020	\$ 51,058	\$ -
FY20 ERE as of 3/06/2020	\$ 12,940	\$ -
FY20 Contingency	\$ -	\$ -
Total APF Spent	\$ 132,136	\$ -

Total Fund Remaining

Total Funds Available to Spend	\$ 3,000,000
Total Funds Spent	\$ 132,136
Total Funds Remaining	\$ 2,867,864

Financial Notes:

- FY20 - ADE provided funding from State Legislature via APF
- January 2020 - ADE received approval for Phase 1 of project from ITAC & JLBC

Financial Health:

- The current financial position for the program is green. The program is funded through April FY21

Q & A Session